Search Hints for Classic Catalog and Databases (Inspec, Compendex and others)

- **Library Catalog** and Catalog Guide and Catalog Search Hints
- Database Search Commands Comparison Chart
- Ei Village's **Inspec** and **Compendex** Search Hints (engineering, electrical engineering, optics, physics, computers)
- ProQuest Databases (NTIS, Aerospace, Materials, ProQuest Dissertations, GeoRef, etc.)
- Patents: Derwent Innovations Index, Patents Research Guide
- Standards
- Technical Reports
- **Examples of Searches.** Class Presentations (slides)
  - Introduction, Library Home Page, Services and Navigation
  - Library Catalog
  - Ei Village's Inspec and Compendex (engineering, physics, electrical engineering, optics, computers)
  - ProQuest Databases (NTIS, Aerospace, Materials, ProQuest Dissertations, GeoRef, etc.)
  - Web of Science's Science Citation Index (cited references); BIOSIS, Medline; Derwent Innovations Index (patents)
  - FirstSearch's WorldCat (library catalogs)
  - SciFinder Scholar's Chemical Abstracts
Library Home Page [https://www.library.gatech.edu/](https://www.library.gatech.edu/)

**Find, Borrow, Request**
Library Catalog, Databases, Course Reserves, Interlibrary Loan (ILLiad)
Library Home Page  https://www.library.gatech.edu/

Spaces & Technology
Reserve a Room, Lockers, Computers & Printing, Gadgets, Multimedia Studio, Data Visualization
Georgia Tech Library Services

- Course Reserves
- Interlibrary Loan
- Research Guides
- Databases
- Communications Center (assistance)
- Graduate Student Community
- Research Data Management; Data Management Plans; Scholarly Communication & Digital Curation
- GT Library Classes and LinkedIn Learning video instruction
- Data Visualization Lab
- Multimedia Studio
- Computing and Computers
- Printing (immediate). CentralPS (batch printing). Scan
- Gadgets (cameras, laptops, etc.)
- Lockers
- Reserve a Room
Course Reserves
https://ereserves.library.gatech.edu/ares/

- **Professors/Instructors** can request that books (recommended readings for the class, textbooks, etc.) and other materials be placed on Course Reserves, to make them **available to all students in their classes**
- **Faculty** can submit a **purchase** request for Course Reserves books
- Two hour check-out, in the Library building
<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Name</th>
<th>Section Number</th>
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<td>Web/OPAC Link</td>
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<td>ECE6771</td>
<td>Optoelectronics: Materials, Processes,</td>
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<tr>
<td>ECE8823</td>
<td>Special Topics in Mobile Computing</td>
<td>Electrical and Computer Engineering</td>
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</table>
Interlibrary Loan and ILLiad
https://illiad.library.gatech.edu/

• Interlibrary loan (ILLiad request form):
  ➢ Materials **not owned by** the Georgia Tech Library
  ➢ **Loans** of books, theses, and **photocopies** of journal articles, conference papers etc. **from other libraries**

• Use **ILLiad request forms** for all interlibrary loan article PDFs and book loans, **and** also for **PDFs** of Georgia Tech Library owned **print articles** and print **book chapters**

• ILLiad and interlibrary loan **FAQ** is at
  **https://library.gatech.edu/ ill-faq**

• Check the Georgia Tech Library **electronic Journals** list and Library **Catalog** for Georgia Tech Library electronic and print journal subscriptions
Interlibrary Loan
https://illiad.library.gatech.edu/

• The Library **subsidizes** interlibrary loan requests **up to $25.00 per item**. If there is a fee, you will be notified prior to the staff placing the final order; you must agree to pay the balance before we can proceed with the request

• **Most** (but not all) interlibrary loan requests will be **free** to you

• PDF copies are sent directly to the requester’s ILLiad account

• For questions regarding your **ILLiad** requests contact
  
  ➢ **Phone:** 404-367-0427 (or toll free 1-888-225-7804; ask to be transferred to Interlibrary Loan/ILLiad)

  ➢ **Email:** customersupport@library.gatech.edu
• Fill out an **ILLiad** request form for **each** separate item (book loans and article PDFs)

• **Interlibrary loan** requests may take **1-3 weeks** turn around time (depends upon the lending library)

• Interlibrary Loan services are available to all current Georgia Tech students, faculty and staff

**ILLiad Request Form**
https://illiad.library.gatech.edu
The first time you try to use the **ILLiad** system, you will be asked to fill out a **one-time new user registration form**.

When **registering** the **first time** with **ILLiad**, choose

- **"Status"** -- **"Distance Ed"** (distance education) and also
- **"Department"** -- **"Distance (unit)"**
ILLiad request form
https://illiad.library.gatech.edu/

ILLiad FAQ
https://library.gatech.edu/ill-faq
Additional Notes

Put any information in the “Additional Notes” field that may help us find the item, as well as any other pertinent information.

Copy and paste complete bibliographic information from your Library database record into ILLiad fields. Include other relevant information in the “Additional Notes” field.

http://illiad.library.gatech.edu/
Distance Learning
"Research, Help, Support" (top row)
"Help for..." (right column)
“Distance Learners”
https://www.library.gatech.edu/distance-learners

Help for … Distance Learners
ILLiad requests
• Material Delivery (books)
  ➢ Georgia Tech Online
  ➢ GT Lorraine
  ➢ Other Distance Learners
Borrowing from Other Libraries

Borrowing from other libraries...

• Current Georgia Tech students, faculty, and staff may borrow from the **Library Service Center** (LSC) collection by either visiting the LSC in person (make arrangements ahead of time) or placing a **Request** through the **Library Catalog** for delivery to the GT campus.

• **Emory Shared Collection:** A resource sharing service offered to all eligible Georgia Tech patrons through remote requesting in the Library Catalog as well as an on-site (walk-up) service (check with lending library for their visitor hours and restrictions). **Physical** collections available and exceptions. Circulation **rules**
“Borrowing from Other Libraries”

https://library.gatech.edu/checkout-renew-return

- **University System of Georgia (GIL Express).** GIL Express is a resource sharing service offered at all libraries of the University System of Georgia (USG). This service provides access to all eligible circulating material at USG Libraries. GIL Express is available to all eligible Georgia Tech students, faculty, and staff through remote requesting in the Georgia Tech catalog (Primo) as well as on-site (walk-up) service at any of the other 25 institutions in the USG.

- For on-site (walk-up) service, check with lending library for their visitor hours and restrictions.

- Several other metro Atlanta college libraries allow in-person borrowing of their materials to students, faculty, and staff. You must use an InterLibrary Use card, obtained at the Library store. This card works at: Agnes Scott College, Atlanta University Center, Brenau University, Columbia Theological Seminary, Emory University (branch libraries), Mercer University (Atlanta campus), Morehouse School of Medicine, Oglethorpe University, Savannah College of Art and Design-Atlanta.

- Interlibrary Loan for current GT students and faculty/staff. Photocopies and loans of books, theses, articles, conference papers, etc. from other libraries or commercial vendors.
<table>
<thead>
<tr>
<th>BY SUBJECT:</th>
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<tbody>
<tr>
<td>Research Guides</td>
</tr>
<tr>
<td><a href="http://libguides.gatech.edu">http://libguides.gatech.edu</a></td>
</tr>
</tbody>
</table>
“Research Guides” are organized By Subject, By Type, All Guides
http://libguides.gatech.edu/
Databases  http://libguides.gatech.edu/az.php

“Databases”

- By Subject
- By Database Types
- A-Z, Alphabetical
- Search for Databases by name

Electrical and Computer Engineering...
Electrical and Computer Engineering Guide
http://libguides.gatech.edu/ece

Georgia Tech Library / Research Guides / Electrical and Computer Engineering / Home

Electrical and Computer Engineering: Home

Home  Undergraduates  Databases  Books  Other Resources

ECE Databases, Hints, Services

For one-on-one in-depth and quick Library database search assistance (by email and/or in-person), and for customized group instruction which can be in your laboratory, conference room, or classroom, or in the Library's classroom:

Contact Bette Finn, ECE Subject Librarian, Georgia Tech Library
Phone: 404-894-1790. Email: bette.finn@library.gatech.edu

ECE Databases, Core & Related Databases (Alphabetical)

Core Databases

- Catalog - GT Catalog.
  more...
- Inspec - electrical and computer engineering, physics, etc. Check both database boxes - Compendex and Inspec.
  more...
- Compendex - major engineering journals/conferences. Check both database boxes - Compendex and Inspec.
  more...

Related Databases (Alphabetical)

- Databases
- Course Reserves
- Citation Style Guides and Writing
- Bibliographic Management Tools (and other tools, such as EndNote)
- Associations and Societies
- Patents
- Technical Reports
- Interlibrary Loan (students and faculty/staff)
- Standards and Specifications
- Faculty/Staff Document Delivery, In-House & ILL
- Linking to Library resources. Proxy Bookmark, LinkMaker
- Services for ECE students
- Electronic Handbooks
- Dissertations and Theses
Off-campus access
Begin at Library home page

- If you are off-campus (and cannot link to a library resource using VPN) you must begin at the Library’s home page at http://www.library.gatech.edu (Catalog, Databases, ejournals, Research Guides)

- Remote access to campus resources via Virtual Private Network (VPN). In-depth VPN. Cisco AnyConnect
Open Athens @ GA Tech
E-Resource Access, Tips and FAQs
http://libguides.gatech.edu/accessing_eresources

Sample – Organization or Institutional
Examples of different types of OpenAthens screens

General Tips for accessing e-resources provided by the Georgia Tech Library:
- Access resources from the library’s Database A-Z list. This will make authentication much easier and in some cases, seamless.

Open Athens @ GA Tech
Tips

The Georgia Tech Library has moved from proxy based remote authentication to Open Athens, which sometimes requires login to resources, even if on campus. The login process can vary depending on the resource and if you are on or off campus. This guide will provide TIPS and FAQs. If you encounter problems accessing a resource you believe you should have access to, please send an email providing the name of resource you are trying to access if you are on or off campus, ept@library.gatech.edu.

Try Georgia Institute
then try Georgia

About Open Athens

Video Tutorial – How to Use
Open Athens
FAQs
ASME Digital Library
IEEE Xplore
O'Reilly Safari

This guide will provide information on accessing GA Tech e-resources both on and off campus.
OpenAthens Database Access/Authentication

While accessing e-resources off-campus, you may notice an OpenAthens login screen. The OpenAthens screen will ask you to identify your home. Use the "Login via your institution: Other Institution Login" (box, right column of screen) then "Find your organization" or "Find your institution" to search for Georgia or Georgia Tech or Georgia Institute (Georgia Institute of Technology or Georgia Tech); the OpenAthens list may not be alphabetical. See example. From there, use the Georgia Tech login service and you will be given access to the resource.

If you see a different screen, you may need to look for sign in or login links, usually at the top; you might be asked to select your Federation, which is OpenAthens Federation or Open Athens Federation.

Learn about the Library's OpenAthens Authentication service at OpenAthens Frequently Asked Questions or OpenAthens FAQ. See other examples (Open Athens Tips and FAQs, with three screen examples)

Begin at the Library home page, choosing Databases, Journals (e-Journals), or the Library Catalog. A list of all databases is at http://libguides.gatech.edu/az.php (top row "Find, Borrow, Request" - "Find Materials" "Databases" then search by database name in the search box, or search the database name alphabetically or by subject). For one-on-one quick and in-depth database search assistance: contact Bette Finn at bette.finn@library.gatech.edu. If you have database access questions or problems, please contact ept@library.gatech.edu.
Research Data Management

Data Management Plans

Scholarly Communication and Digital Curation

- **Research Data Management**
  - Data Management Plans
  - Data Sharing & Archiving
- **Scholarly Communication and Digital Curation** services and contact information
- **Access policies for data** (public access policy, compliance for data)
- **SMARTech repository**
- **Copyright and Fair Use**
Primo “Everything” or “Articles” does **not** search all of our databases.

Some databases are right on target, whereas other very relevant databases have **not been searched** and relevant records will be **missed**.

Search the **vendor database** platforms **separately** such as combined **Inspec/ Compendex** and **Web of Science**.
Library Instruction Classes and Events
https://www.library.gatech.edu/events

- Patents
- InnovationQ (patents)
- EndNote (bibliographic management tool)
- Zotero (free alternative to EndNote)
- RStudio
- Photoshop
- LaTex
- Illustrator & the Adobe Creative Suite
- Company information

and more
LinkedIn Learning https://linkedinlearning.gatech.edu/

Teaches the latest software tools and skills through instructional videos taught by experts. Georgia Tech provides unlimited access for all employees and students.

LinkedIn Learning is an online learning platform that enables individuals and organizations to achieve their objectives and aspirations. With LinkedIn Learning, the same great content from Lynda.com is delivered through an intuitive, new learning experience that’s powered by insights from the LinkedIn network. With LinkedIn Learning, you can discover the skills you need to advance your career with personalized course recommendations based on your experience. It has all the same great content as Lynda.com, but with special insights and social engagement only LinkedIn can offer. Our goal is to help people discover and develop the skills they need through a personalized, data-driven learning experience.

As a current faculty, staff and/or student at Georgia Tech, you have unlimited access to an online library of high-quality instructional videos on the latest software tools and skills. LinkedIn Learning combines all of Lynda.com’s high-quality courses with insights from LinkedIn data to provide you with personalized course recommendations based on your current job, skills, and what professionals like you are learning. LinkedIn Learning is designed for all levels of learners and is available whenever you’re ready to learn. You can even view it on your iPhone or iPad. After logging in to LinkedIn Learning, you’ll be able to access the site’s library of courses from the ‘Browse’ menu or search bar. There’s a lot of material, so if you’re looking for something in particular, or at a specific expertise level use the sorting and filtering links on a topic’s page to hone in on a target course.

LinkedIn Learning covers a wide array of courses, from Business and Technology, to the latest Digital Creative Topics. With over 13,000 expert-led, online courses and video tutorials, LinkedIn Learning has a course topic for every step of your career!
Communication Center (Clough Commons)
http://www.communicationcenter.gatech.edu

Communication Center trained professional and peer tutors help undergraduate and graduate students with:

- written projects
- multimodal projects
- graduate school applications
- lab reports
- senior design papers
- individual and group presentations
- poster designs
- grant proposals
- cover letters
- resumes and CVs and more…
The Communication Center is located in Clough Commons room 447.

From the Communication Center webpage:

“For whatever you are working on, we help you find the most effective way to communicate your message by making sure you are thinking critically and carefully about audience, tone, and medium, among other criteria. All of our services are free and confidential.”

“Please Contact Us: commlab@gatech.edu or 404-385-3612”

Frequently Asked Questions
Graduate Student Community
6th floor Crosland Tower
BuzzCard-accessible space
https://www.library.gatech.edu/grad-community

• Quiet Study
• Breakout Rooms
• Technology
• Kitchen
• Lockers
Data Visualization Lab
3rd floor, Crosland Tower
https://www.library.gatech.edu/vizlab

• The Data Visualization Lab offers a wide range of visualization software, tutorials and guides, and research assistants who are available to help.
• Reserve a workstation
• Class schedule, data visualization
• Software Available:
Student Printing

http://print.gatech.edu/student-printing (webpage viewed 2019)

• Every student is allocated $2.20 each week (12:01 AM Friday mornings) on the Buzzcard for printing at any Pharos Station on campus. Students can also add funds to their Buzzcard to purchase additional prints after the allocation is spent.
• You’ll need your Buzzcard when releasing print jobs.
• Black & White (with or without finishing) = $.04/page
• Color = $.19/page
• OIT Desktop and Mobile Printing https://oit.gatech.edu/services/endpoint-computing/desktop-and-mobile-printing
• How to print a job. How to release a job
• Print jobs can also be submitted several ways including from user’s personal computer by downloading the OIT Laptop Printing Packages available on the OIT Software Distribution (“Download Software) website. Jobs sent for printing in the computer clusters still need to be released and will be held in the queue for 90 minutes after the print request is submitted
OIT Central PS, Printing
http://print.gatech.edu/central-ps

- **Central printing** services (**Central-ps**) is printed at a central location and **delivered to the Student Center** Computer Cluster
- **Central-PS Delivery:** **free if below** the **1200 page quota** per semester
- For questions contact **printsupport@oit.gatech.edu**
- Current **delivery times** for **central-ps**
- Jobs can also be submitted from your personally owned computer by downloading the **central-ps drivers** from [http://central-ps.gatech.edu](http://central-ps.gatech.edu)
Crosland Tower
Scanning
https://www.library.gatech.edu/computing

• Can scan documents then print for free if under weekly allocation (photocopies are not free)
• Large format and map scanning is available in Multimedia Studio Crosland Tower 4th floor.
• One scanner is on the Grove Level
• Copiers are located in the Library Store, Grove/Ground Level. Black & White: $.08/copy, Color: $.19 or $.49/copy. Payment is made with BuzzCard. Copying is not free
• Scanning is free
Clough Commons Services
https://library.gatech.edu/clough

- **OIT Technology Support** (Enterprise Service Desk)
  https://techsupport.gatech.edu/
  Submit Request for OIT Help
- **OIT Software Distribution**
  http://software.oit.gatech.edu/
  ➢ **Download Software**
- Center for Academic Enrichment
  https://enrichment.gatech.edu/
- Center for Academic Success
  http://www.successprograms.gatech.edu/
- Center for Serve-Learn-Sustain
  http://serve-learn-sustain.gatech.edu/
Multimedia Studio
https://www.library.gatech.edu/multimedia-studio

• Multimedia Services. The Multimedia Studio will temporarily be located on the 4th floor of Crosland until it moves to its permanent home in Price Gilbert in 2020.

• The Multimedia Studio is an open computer lab providing access to multimedia software from the Adobe Creative Suite to Final Cut Pro and Pro Tools.

• The lab is staffed by student experts and also provides services and support for large format printing.

• Library classes are offered on various multimedia software and comprehensive online training videos are offered by LinkedIn Learning.
Computers and Computing
https://www.library.gatech.edu/computing

- High Performance Computing
  Crosland Tower, 3rd floor, 16 Dells
- General Computing
  Crosland Tower, 4th floor, 16 Dells
- Software available for each computing location: https://www.library.gatech.edu/computing
- Clough Commons Cluster
  Clough 3rd floor, 24 Dells
OIT – Georgia Tech Information Technology

https://oit.gatech.edu/

• **Virtual Private Network** (VPN)
• **Access my information remotely via VPN**

• **OIT Technology Support** (Enterprise Service Desk) https://techsupport.gatech.edu/
  Submit Request for OIT Help

• **OIT Software Distribution**
  http://software.oit.gatech.edu/
  ➢ **Download Software**
Gadgets

https://www.library.gatech.edu/gadgets

• All items are available for checkout at the Library Store (Ground floor, Grove Level) and/or the gadget checkout desk on the 3rd floor of Crosland.

• Gadgets include cameras, accessories, camcorders, laptops, Macbook Airs, Dell Ultrabooks, iPads, Kindles, audio and other devices

• Loan periods vary from 4 hours to 2 days, depending on the item. High-demand items, like camcorders and cameras, may be subject to wait lists.

• Online request

• Gadgets are purchased with Tech Fee funding. Students have priority for requests.
Other

- **Archives & Special Collections. Reading Room, 1st floor, Crosland Tower**
  https://www.library.gatech.edu/archives
- **Science Fiction Lounge, 1st floor Crosland Tower**
  https://www.library.gatech.edu/scifi-lounge
- **Innovation & Ideation Studio, 2nd floor, Crosland Tower**
  https://www.library.gatech.edu/innovation-ideation
- **eBooks via OverDrive** (popular e-books). **Other e-books** (also search the [Library Catalog](https://www.library.gatech.edu/) for print and electronic books)
- **Film**
Research Guides

- **EndNote** bibliographic and citation manager used to manage references
- Citation Styles, Tutorials, and Tools
- The Research Process
- Research/Writing/Citing Sources – writing and grammar
- Database publishers offer tutorials and search hints - “Help” “Search tips” etc.
Reserve a Room
Clough and Crosland

https://www.library.gatech.edu/spaces

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Lockers

https://www.library.gatech.edu/lockers

It’s no secret students need storage for their personal items and electronic gadgets, and chargeable lockers represent the Library’s commitment to providing amenities to make life easier for Tech students. These locker services are free and will be available on a first-come, first-served basis.

Short term lockers are located on the 2nd and 3rd floors, with a four hour check out period. These lockers are self-service, with students able to set their own passcodes.

Long term lockers are located on the 4th and 6th floors. These lockers have a semester long checkout period. Please fill out the Locker Request form below.

Lockers for the Graduate Student Community will be ready in the near future. Please check this page for updates.
retroTECH
3rd floor, Crosland Tower
https://www.library.gatech.edu/retrotech

• retroTECH invites the Georgia Tech campus community to create the future by exploring and preserving our technological pasts.

• **Vintage technologies**, from slide rules to Sega Genesis, as well as emulations of retro platforms on modern devices.
Clough Commons Services
https://library.gatech.edu/clough

- Tutoring  http://www.success.gatech.edu/tutoring
- Advising  http://advising.gatech.edu
- Center for Academic Enrichment  https://enrichment.gatech.edu/
- Center for Academic Success  http://www.successprograms.gatech.edu/
- Center for Serve-Learn-Sustain  http://serve-learn-sustain.gatech.edu/
- Center for Teaching and Learning  http://www.ctl.gatech.edu/
Search Hints

http://www.prism.gatech.edu/~bw21/Comparison_Chart.pdf
http://www.prism.gatech.edu/~bw21/chart.htm

• Native databases provide records of publications not available in Primo “Everything”/”Articles” searches
• Native databases such as Engineering Village Compendex/Inspec, ProQuest databases (NTIS, Aerospace, etc.), and Web of Science databases provide powerful search software:
  ➢ Complex searches using nested **Boolean** operators (**AND** OR **NOT**)
  ➢ **Combine multiple search statements** (Search history, Recent searches). Recombine using statement numbers and keywords
  ➢ **Proximity operators**, such as **NEAR/#** (within # words, in any order) or **quotes** (“exact phrase”)
  ➢ **Truncation** (often * asterisk), wildcards
  ➢ **Limit to Title** and/or **Subject** headings fields, Author field, etc.
  ➢ **Avoid searching full text** fields (ProQuest – use “**NOFT**”)
  ➢ **Combine multiple databases** together into one search
• Most databases have tutorials, often vendor supplied. Look for “Help” or “Support” or “?” or “Search Tips”
Assistant searching the Library’s Databases

• For **ECE and GTRI and PMASE** one-on-one in-depth and quick database search assistance and group instruction, please contact **Bette Finn** (bette.finn@library.gatech.edu)

• For other schools, contact your **Subject Librarian** for assistance searching any of the Library’s **databases**. Every GT school has a Subject Librarian

• For circulation questions (check-out books, Recalls, etc.) – contact an associate in the Public Services area (Crosland Tower, Grove Level Ground Floor, Library Store) or phone 404-894-4530

• **All Research guides**
• **All Databases**